

Arthur J.E. Child Chair in Rheumatology Research

Terms of Reference

Trainee Travel Stipend

Details

- A stipend will be awarded to McCaig Institute for Bone and Joint Health trainees engaged in clinical and health outcomes rheumatology research attending a workshop or conference for the following purposes:
 - Networking opportunities
 - Educational and/or career development purposes
 - Presenting their research

Funding

- The minimum annual budget allocation for the Trainee Travel Stipend is \$30,000, with a maximum of \$3,000 awarded per trainee per year
- Stipends are allocated on a first-come, first-served basis, until the budget has been expended

Eligibility

- Trainee (post-doctoral fellow, graduate student, or undergraduate student) of a McCaig Institute for Bone and Joint Health Full or Associate member, engaged in clinical and health outcomes rheumatology research
- Letter of support from the primary supervisor attesting to the approval and benefit of attending the workshop or conference
- Registered for a virtual or in-person health or academic workshop or conference

Use of funds

- Conference registration fees
- Poster printing, or other materials required for presentation
- Travel, accommodation, food and incidentals as per the University of Calgary Travel & Expense handbook

Dates

- Applications will be accepted on an ongoing basis

Accountability

- Stipends will be provisionally approved once eligibility criteria are met, but reimbursement for expenses is conditional on attendance at the workshop or conference
- Acknowledgement of funding received from the Arthur J.E. Child Chair in Rheumatology Research in associated presentations, publications, or knowledge mobilization activities
- Within 2 weeks of attendance, the trainee shall provide:
 - Confirmation of attendance (certificate of attendance, or receipts confirming travel)
 - Detailed receipts
 - A brief summary of learnings or benefits of attending the workshop or conference

Application Requirements

- Complete application form online